

# The PATH To SUCCESS

— is clear. —

Obtain your

# CPSM<sup>®</sup>

7 Steps to Your CPSM<sup>®</sup>

# Study for the CPSM® Exams by following this 7 Step Path to Success

**1 Set goals and create a time line to study and take your exam(s).** Then, register and schedule your exam(s) so you stick to your schedule and are less likely to get sidetracked. Look over the CPSM® Exam Specifications to see what is tested in the exams and use as a working document throughout your studies.

**2 Take the CPSM® Diagnostic Practice Exam to find your areas for growth.** The Diagnostic Practice Exam comes in your choice of print or webversion (same content). Make sure you follow the directions to score your practice test(s) and match results to the references to find explanations within the other study items.

**3 Use your score report from the Diagnostic Practice Exam (or from a previous CPSM Exam) to develop a study plan to target areas you need to strengthen — areas in which you scored less than 75 percent.** The score report references where to find the explanations in the CPSM® *Study Guide*, the ISM *Professional Series* and other resources. Make sure you take the time to match your results to the justifications and follow the references — which tell you where to find detailed explanations.

**4 Use the CPSM® Study Guide**, an expanded outline of the exam content, to get familiar with the exam specifications, as well as get examples of the testing format and styles of questions. It briefly explains the content tested in the exams within the context of each task category.

**5 The ISM Professional Series** is where you want to go for more detailed explanations of the exam task areas that were weak in your score report. These three hardcover books are similar to graduate-level textbooks, with one volume for each of the three exams.

**6 If needed, take another Diagnostic Practice Exam** to make sure you understand the concepts and improved your scores in weaker areas.

**7 Still need more?** Take a CPSM® Review Course. They are available in three formats to fit your schedule — online, self-study workbook or face-to-face seminars. Check the ISM website and your affiliate for schedules.



## Bonus items

- **A Supplemental Reading List** is available for those who want additional study in a particular area. The list contains a variety of exam-related titles in the broad areas of supply management.
- **Start or join a CPSM® study group** to help talk through the concepts and divide the research. It also keeps you accountable to a schedule because you don't want to let down your group.
- **Join the CPSM® LinkedIn Group.** This highly interactive group is a forum to ask your peers what they found helpful during their exam preparation. There are many group members who have already achieved their designation who can share their exam experience. Group members may also give you a different perspective on a work issue or help you locate a hard-to-source product or service.

Order study materials, register for exams or get more information at [www.instituteforsupplymanagement.org](http://www.instituteforsupplymanagement.org) or call 800/888-6276 or +1 480/752-6276, option 8.

## CPSM® Certification

Whether you want to stand out in your current career role or take your expertise to the next level, becoming a Certified Professional in Supply Management (CPSM) is essential. A CPSM certification will set you apart as an expert in such critical areas of global supply chain management as sustainability, strategic sourcing and forecasting and risk/compliance.

## CPSM® Eligibility requirements:

- Three years of full-time, professional supply management experience (nonclerical, nonsupport) with a bachelor's degree from a regionally accredited institution or international equivalent

OR

- Five years of full-time, professional supply management experience (nonclerical, nonsupport) without a qualified bachelor's degree

AND

- Successfully pass three CPSM® Exams.

For additional program details, the CPSM® Exam information and Registration brochure can be viewed at [www.instituteforsupplymanagement.org/files/certification/CPSMExamRegInfo.pdf](http://www.instituteforsupplymanagement.org/files/certification/CPSMExamRegInfo.pdf). Email [isminfo@ism.ws](mailto:isminfo@ism.ws) with your mailing address, and we'll send you the Exam Information and Registration brochure.

Call us at 1.800.888.6276 or 480.752.6276, option 8; find out more about CPSM® at [www.instituteforsupplymanagement.org/certification](http://www.instituteforsupplymanagement.org/certification); email us at [certification@instituteforsupplymanagement.org](mailto:certification@instituteforsupplymanagement.org); connect with us at the CPSM® LinkedIn group or the ISM LinkedIn group to network with other potential and current CPSM®s.

## Use the CPSM® Study Resources — Designed to Save You Time and Money

How do the Certified Professional in Supply Management® (CPSM®) study materials save you time and money? ISM connected the CPSM® *Diagnostic Practice Exams* to the CPSM® *Study Guide* and the ISM *Professional Series*. This allows you to assess and find the areas you need to improve and study the most. Then, the CPSM® *Diagnostic Practice Exams* tell you exactly where to find the explanations in the CPSM® *Study Guide*, the ISM *Professional Series* and other resources, so you fully understand the concepts. How smart is that? You focus your CPSM® studies on the areas you need the most and only select the items you really need. Don't forget: ISM is here to help you every step of the way.

Ebooks are now available for purchase on the ISM website.

## Select Your Preferred CPSM® Exam Study Resources

ISM offers a variety of study materials to assist you in preparing for your exams. To meet your personal study preferences, some study materials are available in print or online. ISM core study materials include the CPSM® *Study Guide*, ISM *Professional Series* and the CPSM® *Diagnostic Practice Exams*.

### Bundle and save 15% — CPSM® Study Bundle — Web Diagnostic Version

The CPSM® Study Bundle includes a web version of the *Diagnostic Practice Exam* and print editions of the CPSM® *Study Guide* and the ISM *Professional Series*. A combination of these three materials provides the most effective way to study, in addition to savings of 15%. Determine your knowledge gaps right at your own computer with the web version of the practice exam, and then use the *Study Guide* and *Professional Series* to fill in critical areas to help you prepare for your exam. (All items updated 2014.)

**Item Number: CPSM\_PKG\_W**

### Bundle and save 15% — CPSM® Study Bundle — Print Version

The CPSM® Study Bundle includes print editions of the *Diagnostic Practice Exam*, a CPSM® *Study Guide* and the ISM *Professional Series*. A combination of these three materials provides the most effective way to study, in addition to savings of 15%. Determine your knowledge gaps with the practice exam, and then use the *Study Guide* and *Professional Series* to fill in critical areas to help you prepare for your exam. (All items updated 2014.)

**Item Number: CPSM\_PKG\_P**

### CPSM® *Diagnostic Practice Exams*, Second Edition

The CPSM® *Diagnostic Practice Exams*, in your choice of print or web version, helps you focus your study efforts by identifying any areas of supply management that need improvement. You get a sample test for the CPSM® Exam with a scoring chart and correct answers, including justifications and bibliographic references. To be used with the CPSM® *Study Guide* and the ISM *Professional Series*.

Print version, Exam 1, 2 and 3: **Item Number: CDK\_P**

Web version, each Exam: **Item Number: CPSMDK\_E1, CPSMDK\_E2, CPSMDK\_E3**

Web version set, Exams 1, 2 and 3: **Item Number: CPSMDK\_EP**

### CPSM® *Study Guide*, Second Edition

The CPSM® *Study Guide*, an expanded outline of the exam content, provides information on test specifications, examples of the testing format and question styles. The CPSM® *Study Guide*, second edition is one of the most critical materials to use during your CPSM® Exam preparation. It is an expanded outline of the exam content that provides information on test specifications, examples of the testing format and question styles. This is a three-book (spiral bound) set with one book for each of the three CPSM® Exam(s). With the use of additional reference materials to round out your knowledge, the CPSM® *Study Guide* is an essential part of your study program.

**Item Number: SG2**

## **ISM Professional Series, Second Edition**

The ISM *Professional Series*, goes deeper into the content covered in the CPSM® Exams and focuses on challenges, goals and the integrated skill sets needed to be successful in strategic supply management. The series draws from all industries and levels, formulating a macro view of the profession. Each volume corresponds with one of the three exams, making the ISM *Professional Series* essential to prepare for the CPSM® Exams.

Three-volume set: **Item Number: PRO4**

Each volume: **Number: PRO1, PRO2, PRO3**

## **Supplemental Reading List**

For those who want additional study, a Supplemental Reading List is available at [www.instituteforsupplymanagement.org](http://www.instituteforsupplymanagement.org). The Supplemental Reading List contains a variety of exam-related titles that give you additional resources in the broad areas of supply management.

## **ISM Glossary of Key Supply Management Terms, Sixth Edition**

The ISM *Glossary of Key Supply Management Terms* is a valuable reference tool for supply professionals, academics, researchers and students. With more than 2,400 terms, the sixth edition includes information from all disciplines of supply management. What a great study tool for the CPSM® Exams.

**Item Number: GL6**

## **CPSM® Exam Review Courses**

In print, online and face-to-face versions, the CPSM® Exam Review Courses have been developed according to exam specifications. They provide an overview of the material covered on the exams, with resource articles, case studies and supplemental content developed by subject-matter experts. There is a post-test with justifications to evaluate your increased knowledge.

Self-study workbook courses: **Item Number: 6002, 6003, 6004**

Online review courses: **Item Number: 3976, 3977, 3978**

(Online review courses available at [www.ismelearning.org](http://www.ismelearning.org).)

CPSM® Exam Review seminar:

(See public seminar schedule in the Educational and Training section at **[www.instituteforsupplymanagement.org](http://www.instituteforsupplymanagement.org)**)

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